

POSITION DESCRIPTION



Job Title: Board of Directors' Member	 District 2
--	--------------------

In each educational service district there shall be an educational service district board consisting of seven members elected by the school directors of the educational service district, one from each of seven educational service district board-member districts. The term of office for each board member shall be four years and until a successor is duly elected and qualified.

Description of Responsibilities:

- A. Select a competent professional person as superintendent and set salary by written contract for a term not to exceed three years.
- B. Comply with rules or regulations of the state board of education and the superintendent of public instruction. (RCW 28A.310.180)
- C. Serve as a policy-making body.
- D. Let the superintendent administer the educational service district.
- E. Exercise sound judgement in business affairs of the ESD.
- F. Deal always in an ethical, honest, straightforward, open, and above-board manner with the superintendent and each other.
- G. Approve the job descriptions of each position.
- H. Take legal action required by law.
- I. Examine and approve an annual budget
- J. Function as a "board" rather than as individuals.
- K. Adopt policies for guidance of the board and staff.
- L. Keep the superintendent informed of community reaction to the ESD programs and assist in avoiding community dissension.
- M. Counsel with the superintendent when his/her recommendations or actions seem ill-advised.
- N. Seek the superintendent's counsel on how they may serve most effectively.
- O. Hold the superintendent accountable for results.
- P. Remember that ESDs exist to provide cost-effective services and educational equity for school districts.
- Q. Keep abreast on legislative issues impacting school districts.
- R. Perform other related duties as assigned.

Minimum Qualifications:

- 1. No person shall serve as an employee of a school district or as a member of a board of directors of a common school district or as a member of the state board of education and as a member of an educational service district board at the same time. (RCW 28A.310.070)
- 2. Every candidate for membership shall be a registered voter. (RCW 28A.310.150)
- 3. Every candidate shall be a resident of the board-member district for which such candidate resides. (RCW 28A.310.150)