Notice Of Vacancy

Position: Occupational Therapist

Status: 8 hours per day (192 day calendar)

Salary: $75,596 (starting annual salary)

Salary Range: $75,596 - $80,890 (annual salary range)

Posted Date: February 19, 2020

Starting Date: August 24, 2020 (anticipated)

Location: Educational Service District 105
33 South Second Avenue, Yakima, WA  98902

Job Description and Qualifications: See below

Application Procedure – Applicants apply through the ESD 105 Fast Track on-line application system at www.esd105.org under the Human Resources link, and ESD 105 Job Opportunities.

Deadline to apply: Open Until Filled

Immigration Reform and Control Act Requirement: The recommended applicant, if not a current regular employee, will be required to complete an INS 1-9 form and must provide proof of employment eligibility.

Background Check: All new employees who will have unsupervised access to children must complete a satisfactory fingerprint check with the Washington State Patrol and the FBI. All employment is considered temporary until receipt of the satisfactory background check.

Employment: ESD 105 shall provide equal employment opportunity and treatment for all applicants and staff in recruitment, hiring, retention, assignment, transfer, promotion, and training. Such equal employment opportunity shall be provided without discrimination with respect to race, creed, religion, color, national origin, age, honorably-discharged veteran or military status, sex, sexual orientation including gender expression or identity, marital status, the presence of any sensory, mental or physical disability, or the use of a trained dog guide or service animal by a person with a disability. Domestic partners registered with the state of Washington will be offered the same rights/benefits as spouses to the extent that treatment is not in conflict with state or federal law. Inquiries regarding compliance procedures may be directed to the ESD’s Title IX/RCW28A.640 Officer and Section 504/ADA Coordinator, Veronica Naranjo, Human Resources Director, 33 So. Second Ave., Yakima, WA (509) 454-2858

ESD 105 is an Equal Opportunity Employer
**POSITION DESCRIPTION**

<table>
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<tr>
<th>Job Title:</th>
<th>Direct Supervisor:</th>
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<tbody>
<tr>
<td>Occupational Therapist</td>
<td>Special Services Director</td>
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The Occupational Therapist (OTR) is responsible for providing, in collaboration with the student’s education team, occupational therapy services to students whose functioning interferes with educational performance. This position will serve students in districts belonging to the Special Education Cooperative.

**Essential Job Functions:**

A. Provide occupational therapy services to students in the ESD 105 Special Education Cooperative.
B. Participate on IEP teams to plan procedures and techniques to be implemented in the student’s therapy program.
C. Select and design a variety of activities that assist in effective movement or function.
D. Assist students with disabilities to integrate into educational programs.
E. Advise on the use of specialized equipment and assistive technology, which helps students within their environment.
F. Supervise Certified Occupational Therapy Assistants as assigned.
G. Provide initial assessments, re-evaluations, and make appropriate recommendations as to the educational relevance of therapy.
H. Maintain written records and provide reports for each student assessed and for all students treated in accordance with procedures defined in Washington Administrative Code 392-172 and co-op procedures.
I. Train and consult with classroom personnel to carry out daily student therapy, as appropriate.

**Other Job Functions:**

J. Perform other duties as assigned.

**Other Job Functions:**

A. Perform other related duties as assigned.

**Qualifications:**

*Required Education and Experience*

1. Washington State License to practice Occupational Therapy.
2. Washington certification as an ESA (Educational Staff Associate) will be required, however, can be earned while employed.

*Required Skills, Knowledge and or Abilities*

3. Knowledge of federal and state Special Education rules and regulations, or ability to learn.
4. Ability to communicate effectively both orally and in writing.
5. Ability to work well with all levels of ESD and school district staff.
6. Successful experience mentoring or coaching peers and colleagues.
7. Ability to lift 50 pounds.
8. Personal transportation and willingness
Physical Demands
The usual and customary methods of performing the job’s functions require the following conditions:
- **Significant:** (i.e. sitting, talking, hearing, walking, vision, color vision, peripheral/depth perception, ability to adjust focus, grasping, handling paperwork, repetitive motion, use of personal computer, looking at a computer monitor, lifting up to 10 pounds)
- **Frequent:** (i.e. standing, bending, carrying; use of phone; use of copy machine)
- **Occasional:** (i.e. driving, lifting over 10 pounds up to 45 pounds, reaching above the shoulder, use of fax machine)

<table>
<thead>
<tr>
<th>Significant</th>
<th>Occupation requires this activity more than 66% of time (5.5+ hrs/day)</th>
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<tr>
<td>Frequent</td>
<td>Occupation requires this activity from 33% to 66% of time (2.5 to 5.5+ hrs/day)</td>
</tr>
<tr>
<td>Occasional</td>
<td>Occupation requires this activity up to 33% of time (0 to 2.5+ hrs/day)</td>
</tr>
</tbody>
</table>

The statements contained in this job description reflect general details as necessary to describe the essential functions of this position, the level of knowledge and skill typically required, the scope of responsibilities, and the physical demands, but should not be considered an all-inclusive listing of the work requirements. Individuals may perform other duties as assigned, including work in other functional areas to cover absences or relief, to equalize peak work periods, or otherwise to balance the workload. Changes to the position description may be made at the discretion of the employer.