**WHEN WHAT AND WHY TO WEAR REQUIRED PERSONAL PROTECTIVE EQUIPMENT**

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| When you are REQUIRED to Wear It:  | What is REQUIRED to be worn: | Why are we REQUIRED to Wear It: |
| **Picking Up/Dropping Off Children at Car**  | * **Smocks**
* **KN95**
* **Reflective Vest**
* **Face shield or Goggles**
 | * Center of Disease Control and Prevention
* Medium Risk Mask (Labor and Industries)
* WAC 296-166-200
 |
| **Diapering a child including stand up diapering** | * **Disposable Mask**
* **Face shield or Goggles**
* **Smock**
 | * Center of Disease Control and Prevention
* Medium Risk Mask (Labor and Industries)
* WAC 296-166-200
 |
| **When screening or dropping off material to families****Dropping off items at family’s home. (EHS and Transportation)** | * **Smocks**
* **KN95**
* **Reflective Vest**
* **Face shield or Goggles**
 | * Center of Disease Control and Prevention
* Medium Risk Mask (Labor and Industries)
* WAC 296-166-200
 |
| **Picking Up Children From Bus/ Putting children on Bus **(Teacher/Classroom Staff)**** | * **Smocks**
* **Face Mask (Disposable)**
 | * Center of Disease Control and Prevention
* Medium Risk Mask (Labor and Industries)
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| **Picking Up/ Dropping Off Children on Bus **(Transportation Assistant)***** **Attestation MUST be completed**
 | * **Smocks**
* **KN95**
* **Reflective Vest**
* **Gloves (changed in between children)**
* **Face Shield or Goggles**
 | * Center of Disease Control and Prevention
* Medium Risk Mask (Labor and Industries)
* WAC 296-166-200
 |
| **Picking Up/ Dropping Off Children on Bus **(Bus Driver)**** | * **Smocks**
* **Face Mask (Disposable)**
* **Reflective Vest**
 | * Center of Disease Control and Prevention
* Medium Risk Mask (Labor and Industries)
* WAC 296-166-200
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| **In Classroom with Children Present or cannot keep 6-foot distance** | * **Smocks**
* **Face Mask (Disposable)**
* **Blanket in between if holding infant**
* **Face Shield when diapering a child.**
 | * Center of Disease Control and Prevention
* Medium Risk Mask (Labor and Industries)
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| **In workspace (not classroom) where 6 foot distance can be kept from other employees.** | * **Cloth Face Covering**
 | * Low Risk Mask (Labor and Industries)
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| **In community areas where 6-foot distance cannot be kept at all times.** * **Bathroom**
* **Resource Room**
* **Hallway**
* **Break Room**
 | * **Smocks**
* **Face Mask (Disposable)**
 | * Center of Disease Control and Prevention
* Medium Risk Mask (Labor and Industries)

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| **When a Seedlings staff member can be in a room where the room is **NOT** shared with anyone else, has four closed walls, and the **door is closed**. Partitions do not count as a wall.** | * **No facemask is needed**
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| **Health Room**  | * **KN95**
* **Disposable Gown**
* **Disposable Gloves**
* **Disposable Face Shield**
* **Booties**
 | * Center of Disease Control and Prevention
* Medium Risk Mask (Labor and Industries)
 |
| **Cleaning Sanitizing and Disinfecting Health Room** | * **KN95**
* **Disposable Gown**
* **Disposable Gloves**
* **Face Shield**
* **Booties**
 | * Center of Disease Control and Prevention
* Medium Risk Mask (Labor and Industries)
 |
| **Kitchen Staff** | * **Face Mask (Disposable)**
* **Hair Net**
* **Apron**
* **Gloves (Changed as needed)**
 | * Medium Risk Mask (Labor and Industries)
* Washington Office of Superintendent of Public Instruction (OSPI)
 |
| **Custodial Staff****\*Please follow additional guidance given in regards to what to wear when cleaning using certain products and techniques.** | **Within Six Feet of other employees or children*** **KN95**

**Keeping a 6-foot distance of employees and children*** **Face Mask (Disposable)**
 | * Medium Risk Mask (Labor and Industries)
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| **When a staff member is completing a Home Visit****\*Family’s needs to be screened for COVID-19 over the phone **prior** to the visit for all people joining the meeting.**  | **Family members participating over 2 years of age*** **Wear disposable facemask**
* **Sanitize Hands with Hand Sanitizer or wash hands**

**Seedlings Staff Members*** **Smocks**
* **Disposable facemask**
* **Sanitize hands prior or Hand wash**
 | * Center of Disease Control and Prevention
* Medium Risk Mask (Labor and Industries)
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| **Families coming into the Seedling Center.** **Parents/Guardians or Authorized personnel can drop off the child at the front door. Family can stay but no longer than 15 minutes with a disposable mask on.*** **Attestation MUST be completed**
 | **Staff*** **Smocks**
* **Disposable facemask**

**Families Dropping Off*** **Wear disposable facemask**
* **Sanitize Hands with Hand Sanitizer or Hand wash**
 | * Center of Disease Control and Prevention
* Medium Risk Mask (Labor and Industries)
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**Storage of KN95 when not worn should be placed in a brown paper sack. At the end of the day disposable mask, one time use face shield, and brown paper sack will be discarded into trash receptacle.**

**Multi use face shield and goggles will be cleaned and sanitized after each use. Transportation it will be cleaned at the end of the route.**

**Additional Sources of PPE that may be available to wear in addition to above:**

* If face shield is wanted to wear throughout the day with a face mask, one can be provided. Please inform your Center Manager.
* If a KN95 mask chooses to be worn instead of a disposable mask one can be provided. Please inform your Center Manager. Please remember a disposable face mask is NOT the same as a KN95.

**Links to Website’s:**

* <https://www.lni.wa.gov/forms-publications/F414-168-000.pdf> (Masks)
* <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/guidance-for-childcare.html#pickup>
* <https://www.doh.wa.gov/Portals/1/Documents/1600/coronavirus/DOH-OSPI-DYCF-SchoolsChildCareGuidance.pdf>
* <https://app.leg.wa.gov/wac/default.aspx?cite=296-155-200>
* <https://app.leg.wa.gov/Rcw/default.aspx?cite=49.17.060>
* <https://www.lni.wa.gov/agency/_docs/wacoronavirushazardconsiderationsemployers.pdf>
* <https://www.k12.wa.us/sites/default/files/public/childnutrition/ReturntoSchoolGuide-Nutrition.pdf>
* <https://www.cdc.gov/niosh/topics/hcwcontrols/recommendedguidanceextuse.html>