**WHEN WHAT AND WHY TO WEAR REQUIRED PERSONAL PROTECTIVE EQUIPMENT**

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| When you are REQUIRED to Wear It: | What is REQUIRED to be worn: | Why are we REQUIRED to Wear It: |
| **Picking Up/Dropping Off Children at Car** | * **Smocks** * **KN95** * **Reflective Vest** * **Face shield or Goggles** | * Center of Disease Control and Prevention * Medium Risk Mask (Labor and Industries) * WAC 296-166-200 |
| **Diapering a child including stand up diapering** | * **Disposable Mask** * **Face shield or Goggles** * **Smock** | * Center of Disease Control and Prevention * Medium Risk Mask (Labor and Industries) * WAC 296-166-200 |
| **When screening or dropping off material to families**  **Dropping off items at family’s home. (EHS and Transportation)** | * **Smocks** * **KN95** * **Reflective Vest** * **Face shield or Goggles** | * Center of Disease Control and Prevention * Medium Risk Mask (Labor and Industries) * WAC 296-166-200 |
| **Picking Up Children From Bus/ Putting children on Bus **(Teacher/Classroom Staff)**** | * **Smocks** * **Face Mask (Disposable)** | * Center of Disease Control and Prevention * Medium Risk Mask (Labor and Industries) |
| **Picking Up/ Dropping Off Children on Bus **(Transportation Assistant)****   * **Attestation MUST be completed** | * **Smocks** * **KN95** * **Reflective Vest** * **Gloves (changed in between children)** * **Face Shield or Goggles** | * Center of Disease Control and Prevention * Medium Risk Mask (Labor and Industries) * WAC 296-166-200 |
| **Picking Up/ Dropping Off Children on Bus **(Bus Driver)**** | * **Smocks** * **Face Mask (Disposable)** * **Reflective Vest** | * Center of Disease Control and Prevention * Medium Risk Mask (Labor and Industries) * WAC 296-166-200 |
| **In Classroom with Children Present or cannot keep 6-foot distance** | * **Smocks** * **Face Mask (Disposable)** * **Blanket in between if holding infant** * **Face Shield when diapering a child.** | * Center of Disease Control and Prevention * Medium Risk Mask (Labor and Industries) |
| **In workspace (not classroom) where 6 foot distance can be kept from other employees.** | * **Cloth Face Covering** | * Low Risk Mask (Labor and Industries) |
| **In community areas where 6-foot distance cannot be kept at all times.**   * **Bathroom** * **Resource Room** * **Hallway** * **Break Room** | * **Smocks** * **Face Mask (Disposable)** | * Center of Disease Control and Prevention * Medium Risk Mask (Labor and Industries) |
| **When a Seedlings staff member can be in a room where the room is **NOT** shared with anyone else, has four closed walls, and the **door is closed**. Partitions do not count as a wall.** | * **No facemask is needed** |  |
| **Health Room** | * **KN95** * **Disposable Gown** * **Disposable Gloves** * **Disposable Face Shield** * **Booties** | * Center of Disease Control and Prevention * Medium Risk Mask (Labor and Industries) |
| **Cleaning Sanitizing and Disinfecting Health Room** | * **KN95** * **Disposable Gown** * **Disposable Gloves** * **Face Shield** * **Booties** | * Center of Disease Control and Prevention * Medium Risk Mask (Labor and Industries) |
| **Kitchen Staff** | * **Face Mask (Disposable)** * **Hair Net** * **Apron** * **Gloves (Changed as needed)** | * Medium Risk Mask (Labor and Industries) * Washington Office of Superintendent of Public Instruction (OSPI) |
| **Custodial Staff**  **\*Please follow additional guidance given in regards to what to wear when cleaning using certain products and techniques.** | **Within Six Feet of other employees or children**   * **KN95**   **Keeping a 6-foot distance of employees and children**   * **Face Mask (Disposable)** | * Medium Risk Mask (Labor and Industries) |
| **When a staff member is completing a Home Visit**  **\*Family’s needs to be screened for COVID-19 over the phone **prior** to the visit for all people joining the meeting.** | **Family members participating over 2 years of age**   * **Wear disposable facemask** * **Sanitize Hands with Hand Sanitizer or wash hands**   **Seedlings Staff Members**   * **Smocks** * **Disposable facemask** * **Sanitize hands prior or Hand wash** | * Center of Disease Control and Prevention * Medium Risk Mask (Labor and Industries) |
| **Families coming into the Seedling Center.**  **Parents/Guardians or Authorized personnel can drop off the child at the front door. Family can stay but no longer than 15 minutes with a disposable mask on.**   * **Attestation MUST be completed** | **Staff**   * **Smocks** * **Disposable facemask**   **Families Dropping Off**   * **Wear disposable facemask** * **Sanitize Hands with Hand Sanitizer or Hand wash** | * Center of Disease Control and Prevention * Medium Risk Mask (Labor and Industries) |

**Storage of KN95 when not worn should be placed in a brown paper sack. At the end of the day disposable mask, one time use face shield, and brown paper sack will be discarded into trash receptacle.**

**Multi use face shield and goggles will be cleaned and sanitized after each use. Transportation it will be cleaned at the end of the route.**

**Additional Sources of PPE that may be available to wear in addition to above:**

* If face shield is wanted to wear throughout the day with a face mask, one can be provided. Please inform your Center Manager.
* If a KN95 mask chooses to be worn instead of a disposable mask one can be provided. Please inform your Center Manager. Please remember a disposable face mask is NOT the same as a KN95.

**Links to Website’s:**

* <https://www.lni.wa.gov/forms-publications/F414-168-000.pdf> (Masks)
* <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/guidance-for-childcare.html#pickup>
* <https://www.doh.wa.gov/Portals/1/Documents/1600/coronavirus/DOH-OSPI-DYCF-SchoolsChildCareGuidance.pdf>
* <https://app.leg.wa.gov/wac/default.aspx?cite=296-155-200>
* <https://app.leg.wa.gov/Rcw/default.aspx?cite=49.17.060>
* <https://www.lni.wa.gov/agency/_docs/wacoronavirushazardconsiderationsemployers.pdf>
* <https://www.k12.wa.us/sites/default/files/public/childnutrition/ReturntoSchoolGuide-Nutrition.pdf>
* <https://www.cdc.gov/niosh/topics/hcwcontrols/recommendedguidanceextuse.html>