

Home Visitors will provide 1 home visit per week per family that will last 90 minutes long and provide a minimum of 46 visits a year within 48 weeks. We will provide, at a minimum, 22 group socialization activities distributed over the course of the program year.

Home Visitors are to complete weeks 1--9 in chronological order with all families as they start the program. After week 9 is completed, the home visitor can include that family in the same <u>schedule</u> as the rest of her/his workload.

Attendance: The program will make up planned home visits or scheduled group socialization activities that were canceled by the program/staff. If a home visiter is to be out that will cause visits to be missed, a plan must be shared with the content team to show how all family visits will be kept and/or made up for that home visitor's full caseload. We will encourage families to make up planned home visits canceled by the family. A family will be placed on an action plan when their attendance is at risk of falling below 90%. Please refer to the Attendance Protocol for more detail on attendance. For attendance purposes, visits/weeks will still be recorded in chronological order and entered into ChildPlus. The following format will be used in the Early Head Start Documentation and ChildPlus attendance: (Completed Visit / Out of possible visits)

Example: In this example, the family has not had any cancellations:
1/1
2/2
3/3
4/4
Example: In this example, the family has canceled a visit, and has not made up the visit:
1/1
1/2 Family Canceled
2/3
3/4
Example : In this example, the Home Visitor Canceled but made up the visit:
1/1
2/2
2/3 Home Visitor Canceled
3/4
4/4 Make-up

*Reminder, when a visit is completed, add that date as the Action Date.

When a visit is canceled by the program/staff or the family, add the date when the visit was supposed to happen as the Scheduled date.



Week 1 Date: September 6 - September 10 *First Week (Parent Orientation Week)	 Cover the Parent Orientation Powerpoint Presentation Cover the Parent Handbook Cover the Parent Resource Packet Cover the Family Questionnaire - this will determine the 1st day of service. Email Claudia so that she knows to save the questionnaire and email you a copy so you can upload it to ChildPlus. Immunizations: at this time you will have the parent sign the Certificate of Immunization Status Form. Please note that Guilmar and I would have already verified the child's immunization STATUS prior to enrollment. Have parents sign the Enrollment Agreement Packet Consent to release for needed information Any other missing signatures for forms Pen and clipboard will be sanitized after the appointment is complete. Initial Health History (Update with current changes if needed for new children) Or Health History Annual Update (Complete if needed for returning child) Begin process faxing consent to release for dental, well child exam, and lead results(if child is over 12 months of age) Input new immunizations, dental/professional oral exams, well child exams, and lead into ChildPlus and upload into ChildPlus Health attachments. This week home visitors will provide an activity and explain to parents how to observe and work with their child.
Week 2 Date: September 13 - September 17	Review Getting to know My Child questions - this form was combined with the Family Enrollment Profile. If the child is returning do not fill out Getting to know My Child Form. Review VIP form and the Celebration policy Introduction to PAT (explain forms and resources) Parent/home visitors responsibilities Explain the process of goals to the parent: parents will select a home goal next week. The goals will be rotated every other week with home goal and school readiness goals. Home goal will stay the same until parents choose to change or the child has mastered the goal. Explain to the parent next week home visitors will select a school readiness goal to work with. Then the following week they will be working on the home goal that will be selected for their child. Home visitors will share an activity with family. Share IMIL Family Letter Introduce or Review the Monthly Calendar & Newsletter Update family on Socializations and Family Night Fill out and complete a home visit guidance form #1 include resources Update forms if needed



Week 3 Date: September 20 - September 24	 Introduce and explain and let the parent complete the developmental screening tool ASQ-3 Introduce and explain and let the parent complete the Social Emotional screening tool ASQ: SE-2 Conduct health screenings, if not previously done Introduce and utilize the TS Gold Goals and Objective form and have the parent select their first home goal for their child, guide the parent in selecting an age appropriate goal. Introduce and explain the progression level and how it is used to assess the children's skill level. Give the parent a copy of the progression level booklet if not already given to the parent. Enter Home Goal into TS Gold under observation. Select a school readiness goal for this week, provide the activity and explain to the parent how to observe and work with their child. Explain to the parent next week the focus will be home goal; Encourage parents to select a goal if they haven't already. Introduce & explain the weekly home in-kind form. Share the importance of in-kind and have parents fill out the form weekly. Fill out and complete a home visit guidance form #2 include resources Input new immunizations, dental/professional oral exams, well child exams, and lead into ChildPlus and upload into ChildPlus Health attachments.
Week 4 Date: September 27 - October 1	 □ Review and discuss the ASQ-3& ASQ:SE2 questionnaire with parent that was completed and scored □ Introduce & discuss Oral Health Curriculum □ Introduce Ready Rosie □ Home goal week for parents. □ This week provide an activity and explain to parents how to observe their child-Get parent feedback of observation of child's skill level-input observation in TS □ Begin a discussion with parents about their child's development and if they have any concerns □ Follow -up with the parent on what they observed their child could do with the activity and objective you selected for them, how did the parent feel? (document comments) □ Inform the parent the home goal does not change until the child has mastered the goal or unless the parent wants to change the goal. □ Enter the home goal parent has selected into TS Gold under observations □ Introduce & explain the weekly in-kind form and share the importance of in-kind and having the parents fill out the form weekly □ Fill out and complete the home visit guidance form #3 include resources □ Input new immunizations, dental/professional oral exam, well child exams, and lead into ChildPlus and upload into ChildPlus Health attachments. □ Complete Hearing Screenings Under Three Years of Age (Complete referral if fail and email to Early Learning Nurse and Health Nutrition Content Specialist, Upload screener into ChildPlus and document discussion that was had with family)



	☐ Provide the parent with a copy of the Outcomes Assessment and explain to parents you will be going over it together next week.
Week 5 Date: October 4 - October 8	 □ Introduce Hatch Tablet □ School Readiness Goal week - select an objective and activity for the parent to work on with child explain the activity and what child will learn from it □ Follow up with parent on what they observed their child could do with last weeks activity-Get parent feedback of observation of child's skill level-input observation in TS Gold □ Ask the parent if they were able to complete an in-kind form □ Ask how parent feels and if they have any concerns □ If needed, discuss with the parent the referral process or interventions that can take place. Introduce the Special Service Content Specialist or the Mental Health Content Specialist as additional resources or support. □ Share with parents how you will support areas of concerns by planning activities in the area and will work with them to support their child at home. □ Follow-up with the parent on what they observed their child could do with the activity and the objective they selected, ask the parent if they want to continue with the same home goal or if they want to change it- document the parent's response in your write up. □ Ask if the parent was able to complete an in-kind form, support the parent if they need help to fill out the form. □ Fill out and complete the home visit guidance form # 4 include resources. □ Family Outcomes - Preliminary □ Complete the Preliminary Family Outcomes Assessment □ Vision Screening Under Three Years of Age (Complete referral if fail and email to Early Learning Nurse and Health Nutrition Content Specialist, Upload screener into ChildPlus and document discussion that was had with family) □ Input new immunizations, dental/professional oral exams, well child exams and lead into ChildPlus and upload into ChildPlus Health attachments.
Week 6 Date: October11- October 15	 Hand Out Hatch Tablet Review Screening Card-Inform family on items that are still missing, what will be expiring soon, and how when we are able to visit families at homes and at centers heights, weights, hearing, and vision will be completed. Follow up with parent on what they observed their child could do with the activity and the objective they selected, ask the parent if they want to continue with the same home goal or if they want to change it- document response Home goal week for parent Follow up with parent on what they observed their child could do with last weeks activity-Get parent feedback of observation of child's skill level-input observation in TS Gold Ask the parent if they were able to complete an in-kind form



	 □ Fill out and complete the home visit guidance form # 5 include resources □ Complete the Family Needs Assessment □ Establish a Family Goal (Home visitor will complete follow-up the following week, have resources ready to share as needed) □ Follow up on request to clinics for dental, well child exam, and lead results(if child is over 12 months of age) □ Input new immunizations, dental/professional oral exams, well child exams and lead into ChildPlus and upload into ChildPlus Health attachments as they come in.
Week 7 Date: October 18 - October 22 *Thursday, October 21 is 45 day timeline	 □ School Readiness Goal week- select an objective and activity for the parent to work on □ Follow up with parent on what they observed their child could do with last weeks activity-Get parent feedback of observation of child's skill level-input observation in TS Gold □ Ask if parent was able to complete a in-kind form □ Fill out and complete the home visit guidance form # 6 include resources □ Inform the parent of any upcoming events (family night or socializations, fatherhood) □ Follow -up on any previous concerns (referrals, interventions, or other) □ Begin Attendance Plans for families below 90% □ Complete follow-up on family goal (Home Visitor will share what resources they found).
Week 8 Date: October 25 - October 29	 Follow up with parent on what they observed their child could do with the activity and the objective they selected, ask the parent if they want to continue with the same home goal or if they want to change it- document response Home goal week for parent Follow up with parent on what they observed their child could do with last weeks activity-Get parent feedback of observation of child's skill level-input observation in TS Gold Ask the parent if they were able to complete an in-kind form Inform the parent of any upcoming events (family night or socializations, fatherhood) Fill out and complete the home visit guidance form #7 include resources Input new immunizations, dental/professional oral exams, well child exams and lead into ChildPlus and upload into ChildPlus Health attachments as they come in. Review any open health referrals or failed exams. Ask the family the status and see if they need any additional help. Document conversation into ChildPlus. Follow Up with the family on any actional plans the family may have such as past due immunization, etc. Document in ChildPlus the conversation that was had in actions. Run ChildPlus report 3016(EHS Health Requirements). Review each child and see if any dentals/professional oral exams, well child checks, leads are to expire within the next 30 days. Please inform the family and document into ChildPlus if the family has an appointment or what the next steps the family will take. Run ChildPlus report 3320(Immunization Record). Review each child and see if any immunizations are going to be due. Remind the family during the phone call/visit.



Week 9 Date: November 1 - November 5 Friday, November 5th is 60 day timeline	 School Readiness Goal week- select an objective and activity for the parent to work on Follow up with parent on what they observed their child could do with last weeks activity-Get parent feedback of observation of child's skill level-input observation in TS Gold Ask the parent if they were able to complete an in-kind form Fill out and complete the home visit guidance form #8 include resources Inform the parent of any upcoming events (family night or socializations, fatherhood) Follow -up on any previous concerns (referrals, interventions, or other) Input new immunizations, dental/professional oral exams, well child exams and lead into ChildPlus and upload into ChildPlus Health attachments as they come in. Review any open health referrals or failed exams. Ask the family the status and see if they need any additional help. Document conversation into ChildPlus. Follow Up with the family on any actional plans the family may have such as past due immunization, etc. Document in ChildPlus the conversation that was had in actions. Run ChildPlus report 3016(EHS Health Requirements). Review each child and see if any dentals/professional oral exams, well child checks, leads are to expire within the next 30 days. Please inform the family and document into ChildPlus if the family has an appointment or what the next steps the family will take. Run ChildPlus report 3320(Immunization Record). Review each child and see if any immunizations are going to be due. Remind the family during the phone call/visit.
Week 10 Date: November 8 - November 12	 Follow up with parent on what they observed their child could do with the activity and the objective they selected, ask the parent if they want to continue with the same home goal or if they want to change it- document response Home goal week for parent Follow up with parent on what they observed their child could do with last weeks activity-Get parent feedback of observation of child's skill level-input observation in TS Gold Ask if parent was able to complete a in-kind form Fill out and complete the home visit guidance form #9 include resources that support parent interest /need Inform the parent of any upcoming events (family night or socializations, fatherhood) Input new immunizations, dental/professional oral exams, well child exams and lead into ChildPlus and upload into ChildPlus Health attachments as they come in. Review any open health referrals or failed exams. Ask the family the status and see if they need any additional help. Document conversation into ChildPlus. Follow Up with the family on any actional plans the family may have such as past due immunization, etc. Document in ChildPlus the conversation that was had in actions.



	 □ Run ChildPlus report 3016(EHS Health Requirements). Review each child and see if any dentals/professional oral exams, well child checks, leads are to expire within the next 30 days. Please inform the family and document into ChildPlus if the family has an appointment or what the next steps the family will take. □ Run ChildPlus report 3320(Immunization Record). Review each child and see if any immunizations are going to be due. Remind the family during the phone call/visit. □ Monthly Calendar: Safety
Week 11 Date: November 15 - November 19	 School Readiness Goal week- select an objective and activity for the parent to work on Follow up with parent on what they observed their child could do with last weeks activity-Get parent feedback of observation of child's skill level-input observation in TS Gold Ask if parent was able to complete a in-kind form Fill out and complete the home visit guidance form #10 include resources that support parent interest /need Inform the parent of any upcoming events (family night or socializations, fatherhood) Input new immunizations, dental/professional oral exams, well child exams and lead into ChildPlus and upload into ChildPlus Health attachments as they come in. Review any open health referrals or failed exams. Ask the family the status and see if they need any additional help. Document conversation into ChildPlus. Follow Up with the family on any actional plans the family may have such as past due immunization, etc. Document in ChildPlus the conversation that was had in actions. Run ChildPlus report 3016(EHS Health Requirements). Review each child and see if any dentals/professional oral exams, well child checks, leads are to expire within the next 30 days. Please inform the family and document into ChildPlus if the family has an appointment or what the next steps the family will take. Run ChildPlus report 3320(Immunization Record). Review each child and see if any immunizations are going to be due. Remind the family during the phone call/visit. Monthly Calendar: Health
Make-up Week: November 22 - November 24	 □ Make up for any missed visit □ Catch up on data entry, documentation, files, etc.
Week 12 Date: November 29 - December 3 *Friday, December 3rd	 □ Follow up with parent on what they observed their child could do with the activity and the objective they selected, ask the parent if they want to continue with the same home goal or if they want to change it- document response □ Home goal week- select an objective and activity for the parent to work on



is 90 day timeline	 Follow up with parent on what they observed their child could do with last weeks activity-Get parent feedback of observation of child's skill level-input observation in TS Gold Ask if parent was able to complete a in-kind form Fill out and complete the home visit guidance form #11 include resources that support parent interest/need Inform the parent of any upcoming events (family night or socializations, fatherhood) Input new immunizations, dental/professional oral exams, well child exams and lead into ChildPlus and upload into ChildPlus Health attachments as they come in. Review any open health referrals or failed exams. Ask the family the status and see if they need any additional help. Document conversation into ChildPlus. Follow Up with the family on any actional plans the family may have such as past due immunization, etc. Document in ChildPlus the conversation that was had in actions. Run ChildPlus report 3016(EHS Health Requirements). Review each child and see if any dentals/professional oral exams, well child checks, leads are to expire within the next 30 days. Please inform the family and document into ChildPlus if the family has an appointment or what the next steps the family will take. Run ChildPlus report 3320(Immunization Record). Review each child and see if any immunizations are going to be due. Remind the family during the phone call/visit. Monthly Calendar: Complete Follow-up on Family Goal Update Family Services PIR Section as needed
Week 13 Date: December 6 - December 10	 School Readiness Goal week- select an objective and activity for the parent to work on Follow up with parent on what they observed their child could do with last weeks activity-Get parent feedback of observation of child's skill level-input observation in TS Gold Introduce and share the TS Gold Fall Checkpoint Report Card Ask if parent was able to complete a in-kind form Fill out and complete the home visit guidance form #12 include resources that support parent interest /need Inform the parent of any upcoming events (family night or socializations, fatherhood) Input new immunizations, dental/professional oral exams, well child exams and lead into ChildPlus and upload into ChildPlus Health attachments as they come in. Review any open health referrals or failed exams. Ask the family the status and see if they need any additional help. Document conversation into ChildPlus. Follow Up with the family on any actional plans the family may have such as past due immunization, etc. Document in ChildPlus the conversation that was had in actions. Run ChildPlus report 3016(EHS Health Requirements). Review each child and see if any dentals/professional oral exams, well child checks, leads are to expire within the next 30



	 days. Please inform the family and document into ChildPlus if the family has an appointment or what the next steps the family will take. □ Run ChildPlus report 3320(Immunization Record). Review each child and see if any immunizations are going to be due. Remind the family during the phone call/visit. □ Monthly Follow-up: Nutrition / CACFP Infant Meal Form
Week 14 Date: December 13 - December 17	 □ Follow up with parent on what they observed their child could do with the activity and the objective they selected, ask the parent if they want to continue with the same home goal or if they want to change it- document response □ Home goal week- select an objective and activity for the parent to work on □ Follow up with parent on what they observed their child could do with last weeks activity-Get parent feedback of observation of child's skill level-input observation in TS Gold □ Ask if parent was able to complete a in-kind form □ Fill out and complete the home visit guidance forms #13 include resources that support parent interest /need □ Inform the parent of any upcoming events (family night or socializations, fatherhood) □ Input new immunizations, dental/professional oral exams, well child exams and lead into ChildPlus and upload into ChildPlus Health attachments as they come in. □ Review any open health referrals or failed exams. Ask the family the status and see if they need any additional help. Document conversation into ChildPlus. □ Follow Up with the family on any actional plans the family may have such as past due immunization, etc. Document in ChildPlus the conversation that was had in actions. □ Run ChildPlus report 3016(EHS Health Requirements). Review each child and see if any dentals/professional oral exams, well child checks, leads are to expire within the next 30 days. Please inform the family and document into ChildPlus if the family has an appointment or what the next steps the family will take. □ Run ChildPlus report 3320(Immunization Record). Review each child and see if any immunizations are going to be due. Remind the family during the phone call/visit. □ Monthly Follow-up: Safety
Winter Break Date: December 20 - January 1	
Week 15 Date: January 3 - January 7	□ School Readiness Goal week- select an objective and activity for the parent to work on □ Follow up with parent on what they observed their child could do with last weeks activity-Get parent feedback of observation of child's skill level-input observation in TS Gold



	 □ Ask if parent was able to complete a in-kind form □ Fill out and complete the home visit guidance form #14 include resources that support parent interest /need □ Inform the parent of any upcoming events (family night or socializations, fatherhood □ Input new immunizations, dental/professional oral exams, well child exams and lead into ChildPlus and upload into ChildPlus Health attachments as they come in. □ Review any open health referrals or failed exams. Ask the family the status and see if they need any additional help. Document conversation into ChildPlus. □ Follow Up with the family on any actional plans the family may have such as past due immunization, etc. Document in ChildPlus the conversation that was had in actions. □ Run ChildPlus report 3016(EHS Health Requirements). Review each child and see if any dentals/professional oral exams, well child checks, leads are to expire within the next 30 days. Please inform the family and document into ChildPlus if the family has an appointment or what the next steps the family will take. □ Run ChildPlus report 3320(Immunization Record). Review each child and see if any immunizations are going to be due. Remind the family during the phone call/visit. □ Monthly Follow-up: Health
Week 16 Date: January 10 - January 14	 □ Follow up with parent on what they observed their child could do with the activity and the objective they selected, ask the parent if they want to continue with the same home goal or if they want to change it- document response □ Home goal week- select an objective and activity for the parent to work on □ Follow up with parent on what they observed their child could do with last weeks activity-Get parent feedback of observation of child's skill level-input observation in TS Gold □ Ask if parent was able to complete a in-kind form □ Fill out and complete the home visit guidance form #15 include resources that support parent interest /need □ Inform the parent of any upcoming events (family night or socializations, fatherhood) □ Input new immunizations, dental/professional oral exams, well child exams and lead into ChildPlus and upload into ChildPlus Health attachments as they come in. □ Review any open health referrals or failed exams. Ask the family the status and see if they need any additional help. Document conversation into ChildPlus. □ Follow Up with the family on any actional plans the family may have such as past due immunization, etc. Document in ChildPlus the conversation that was had in actions. □ Run ChildPlus report 3016(EHS Health Requirements). Review each child and see if any dentals/professional oral exams, well child checks, leads are to expire within the next 30 days. Please inform the family and document into ChildPlus if the family has an appointment or what the next steps the family will take. □ Run ChildPlus report 3320(Immunization Record). Review each child and see if any immunizations are going to be due. Remind the family during the phone call/visit. □ Follow-up on Family Goal



	☐ Update Family Services PIR Section as needed
Week 17 Date:	☐ School Readiness Goal week- select an objective and activity for the parent to work on
January 18 -	Follow up with parent on what they observed their child could do with last weeks
January 21	activity-Get parent feedback of observation of child's skill level-input observation in TS
	Gold
	☐ Ask if parent was able to complete a in-kind form
	Fill out and complete the home visit guidance form #16 include resources that support
	parent interest /need
	☐ Inform the parent of any upcoming events (family night or socializations, fatherhood)
	☐ Input new immunizations, dental/professional oral exams, well child exams and lead into
	ChildPlus and upload into ChildPlus Health attachments as they come in.
	☐ Review any open health referrals or failed exams. Ask the family the status and see if they
	need any additional help. Document conversation into ChildPlus.
	☐ Follow Up with the family on any actional plans the family may have such as past due
	immunization, etc. Document in ChildPlus the conversation that was had in actions.
	☐ Run ChildPlus report 3016 (EHS Health Requirements). Review each child and see if any
	dentals/professional oral exams, well child checks, leads are to expire within the next 30
	days. Please inform the family and document into ChildPlus if the family has an
	appointment or what the next steps the family will take.
	☐ Run ChildPlus report 3320 (Immunization Record).Review each child and see if any
	immunizations are going to be due. Remind the family during the phone call/visit.
	☐ Monthly Follow-up: Nutrition / CACFP Infant Meal Form
Week 18 Date:	Follow up with parent on what they observed their child could do with the activity and the
January 24 -	objective they selected, ask the parent if they want to continue with the same home goal or if
January 28	they want to change it- document response
	☐ Home goal week- select an objective and activity for the parent to work on
	Follow up with parent on what they observed their child could do with last weeks
	activity-Get parent feedback of observation of child's skill level-input observation in TS
	Gold
	☐ Ask if parent was able to complete a in-kind form
	☐ Fill out and complete the home visit guidance form #17 include resources that support
	parent interest /need
	☐ Inform the parent of any upcoming events (family night or socializations, fatherhood)
	☐ Input new immunizations, dental/professional oral exams, well child exams and lead into
	ChildPlus and upload into ChildPlus Health attachments as they come in.
	Review any open health referrals or failed exams. Ask the family the status and see if they
	need any additional help. Document conversation into ChildPlus.
	☐ Follow Up with the family on any actional plans the family may have such as past due
	immunization, etc. Document in ChildPlus the conversation that was had in actions.
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	 □ Run ChildPlus report 3016(EHS Health Requirements). Review each child and see if any dentals/professional oral exams, well child checks, leads are to expire within the next 30 days. Please inform the family and document into ChildPlus if the family has an appointment or what the next steps the family will take. □ Run ChildPlus report 3320(Immunization Record). Review each child and see if any immunizations are going to be due. Remind the family during the phone call/visit. □ Monthly Follow-up: Safety
Week 19 Date: January 31 - February 4	 School Readiness Goal week- select an objective and activity for the parent to work on Follow up with parent on what they observed their child could do with last weeks activity-Get parent feedback of observation of child's skill level-input observation in TS Gold Ask if parent was able to complete a in-kind form Fill out and complete the home visit guidance form #18 include resources that support parent interest /need Inform the parent of any upcoming events (family night or socializations, fatherhood) Input new immunizations, dental/professional oral exams, well child exams and lead into ChildPlus and upload into ChildPlus Health attachments as they come in. Review any open health referrals or failed exams. Ask the family the status and see if they need any additional help. Document conversation into ChildPlus. Follow Up with the family on any actional plans the family may have such as past due immunization, etc. Document in ChildPlus the conversation that was had in actions. Run ChildPlus report 3016(EHS Health Requirements). Review each child and see if any dentals/professional oral exams, well child checks, leads are to expire within the next 30 days. Please inform the family and document into ChildPlus if the family has an appointment or what the next steps the family will take. Run ChildPlus report 3320(Immunization Record).Review each child and see if any immunizations are going to be due. Remind the family during the phone call/visit. Monthly Follow-up: Health
Week 20 Date: February 7 - February 11	 □ Follow up with parent on what they observed their child could do with the activity and the objective they selected, ask the parent if they want to continue with the same home goal or if they want to change it- document response □ Home goal week- select an objective and activity for the parent to work on □ Follow up with parent on what they observed their child could do with last weeks activity-Get parent feedback of observation of child's skill level-input observation in TS Gold □ Ask if parent was able to complete a in-kind form □ Fill out and complete the home visit guidance form #19 include resources that support parent interest /need □ Inform parent of any upcoming events (family night or socializations, fatherhood)



	 □ Input new immunizations, dental/professional oral exams, well child exams and lead into ChildPlus and upload into ChildPlus Health attachments as they come in. □ Review any open health referrals or failed exams. Ask the family the status and see if they need any additional help. Document conversation into ChildPlus. □ Follow Up with the family on any actional plans the family may have such as past due immunization, etc. Document in ChildPlus the conversation that was had in actions. □ Run ChildPlus report 3016(EHS Health Requirements). Review each child and see if any dentals/professional oral exams, well child checks, leads are to expire within the next 30 days. Please inform the family and document into ChildPlus if the family has an appointment or what the next steps the family will take. □ Run ChildPlus report 3320(Immunization Record).Review each child and see if any immunizations are going to be due. Remind the family during the phone call/visit. □ Follow-up on Family Goal □ Update Family Services PIR Section as needed
Week 21 Date: February 14 - February 18	 School Readiness Goal week- select an objective and activity for the parent to work on Follow up with parent on what they observed their child could do with last weeks activity-Get parent feedback of observation of child's skill level-input observation in TS Gold Ask if parent was able to complete a in-kind form Fill out and complete the home visit guidance forms #20include resources that support parent interest /need Inform the parents of any upcoming events (family night or socializations, fatherhood) Input new immunizations, dental/professional oral exams, well child exams and lead into ChildPlus and upload into ChildPlus Health attachments as they come in. Review any open health referrals or failed exams. Ask the family the status and see if they need any additional help. Document conversation into ChildPlus. Follow Up with the family on any actional plans the family may have such as past due immunization, etc. Document in ChildPlus the conversation that was had in actions. Run ChildPlus report 3016(EHS Health Requirements). Review each child and see if any dentals/professional oral exams, well child checks, leads are to expire within the next 30 days. Please inform the family and document into ChildPlus if the family has an appointment or what the next steps the family will take. Run ChildPlus report 3320(Immunization Record). Review each child and see if any immunizations are going to be due. Remind the family during the phone call/visit. Monthly Follow-up: Nutrition / CACFP Infant Meal Form
Week 22 Date: February 22 - February 25	 □ Follow up with parent on what they observed their child could do with the activity and the objective they selected, ask the parent if they want to continue with the same home goal or if they want to change it- document response □ Home goal week- select an objective and activity for the parent to work on



	 □ Follow up with parent on what they observed their child could do with last weeks activity-Get parent feedback of observation of child's skill level-input observation in TS Gold □ Ask if parent was able to complete a in-kind form □ Fill out and complete the home visit guidance form #21 include resources that support parent interest /need □ Inform the parent of any upcoming events (family night or socializations, fatherhood) □ Input new immunizations, dental/professional oral exams, well child exams and lead into ChildPlus and upload into ChildPlus Health attachments as they come in. □ Review any open health referrals or failed exams. Ask the family the status and see if they need any additional help. Document conversation into ChildPlus. □ Follow Up with the family on any actional plans the family may have such as past due immunization, etc. Document in ChildPlus the conversation that was had in actions. □ Run ChildPlus report 3016(EHS Health Requirements). Review each child and see if any dentals/professional oral exams, well child checks, leads are to expire within the next 30 days. Please inform the family and document into ChildPlus if the family has an appointment or what the next steps the family will take. □ Run ChildPlus report 3320(Immunization Record).Review each child and see if any immunizations are going to be due. Remind the family during the phone call/visit. □ Monthly Follow-up: Safety
Week 23 Date: February 28 - March 4	☐ School Readiness Goal week- select an objective and activity for the parent to work on ☐ Follow up with parent on what they observed their child could do with last weeks activity-Get parent feedback of observation of child's skill level-input observation in TS Gold
	☐ Ask if parent was able to complete a in-kind form
	☐ Fill out and complete the home visit guidance form #22 include resources that support parent interest /need
	☐ Inform the parent of any upcoming events (family night or socializations, fatherhood)
	☐ Input new immunizations, dental/professional oral exams, well child exams and lead into
	ChildPlus and upload into ChildPlus Health attachments as they come in. Review any open health referrals or failed exams. Ask the family the status and see if they
	need any additional help. Document conversation into ChildPlus.
	☐ Follow Up with the family on any actional plans the family may have such as past due
	immunization, etc. Document in ChildPlus the conversation that was had in actions.
	□ Run ChildPlus report 3016 (EHS Health Requirements). Review each child and see if any dentals/professional oral exams, well child checks, leads are to expire within the next 30
	days. Please inform the family and document into ChildPlus if the family has an
	appointment or what the next steps the family will take.
	Run ChildPlus report 3320 (Immunization Record). Review each child and see if any
	immunizations are going to be due. Remind the family during the phone call/visit.



	☐ Monthly Follow-up: Health
Week 24 Date: March 7 - March 11	 □ Follow up with parent on what they observed their child could do with the activity and the objective they selected, ask the parent if they want to continue with the same home goal or if they want to change it- document response □ Home goal week- select an objective and activity for the parent to work on □ Follow up with parent on what they observed their child could do with last weeks activity-Get parent feedback of observation of child's skill level-input observation in TS Gold □ Ask if parent was able to complete a in-kind form □ Fill out and complete the home visit guidance form #23 include resources that support parent interest /need □ Inform the parent of any upcoming events (family night or socializations, fatherhood) □ Input new immunizations, dental/professional oral exams, well child exams and lead into ChildPlus and upload into ChildPlus Health attachments as they come in. □ Review any open health referrals or failed exams. Ask the family the status and see if they need any additional help. Document conversation into ChildPlus. □ Follow Up with the family on any actional plans the family may have such as past due immunization, etc. Document in ChildPlus the conversation that was had in actions. □ Run ChildPlus report 3016(EHS Health Requirements). Review each child and see if any dentals/professional oral exams, well child checks, leads are to expire within the next 30 days. Please inform the family and document into ChildPlus if the family has an appointment or what the next steps the family will take. □ Run ChildPlus report 3320(Immunization Record). Review each child and see if any immunizations are going to be due. Remind the family during the phone call/visit. □ Follow-up on Family Goal □ Update Family Services PIR Section as needed
Week 25 Date: March 14 - March 18	 □ School Readiness Goal week- select an objective and activity for the parent to work on □ Follow up with parent on what they observed their child could do with last weeks activity-Get parent feedback of observation of child's skill level-input observation in TS Gold □ Ask if parent was able to complete a in-kind form □ Introduce and share the TS Gold Winter Checkpoint Report Card □ Fill out and complete the home visit guidance form #24 include resources that support parent interest /need □ Inform the parent of any upcoming events (family night or socializations, fatherhood) □ Input new immunizations, dental/professional oral exams, well child exams and lead into ChildPlus and upload into ChildPlus Health attachments as they come in. □ Review any open health referrals or failed exams. Ask the family the status and see if they need any additional help. Document conversation into ChildPlus.



	 □ Follow Up with the family on any actional plans the family may have such as past due immunization, etc. Document in ChildPlus the conversation that was had in actions. □ Run ChildPlus report 3016(EHS Health Requirements). Review each child and see if any dentals/professional oral exams, well child checks, leads are to expire within the next 30 days. Please inform the family and document into ChildPlus if the family has an appointment or what the next steps the family will take. □ Run ChildPlus report 3320(Immunization Record).Review each child and see if any immunizations are going to be due. Remind the family during the phone call/visit. □ Monthly Follow-up: Nutrition / CACFP Infant Meal Form
Spring Break Date: March 21 - March 25	Spring Break for Kittitas ONLY
For Yakima/CV: March 21 - March 25 For Kittitas: March 28 - April 1	 □ Follow up with parent on what they observed their child could do with the activity and the objective they selected, ask the parent if they want to continue with the same home goal or if they want to change it- document response □ Home goal week- select an objective and activity for the parent to work on □ Follow up with parent on what they observed their child could do with last weeks activity-Get parent feedback of observation of child's skill level-input observation in TS Gold □ Ask if parent was able to complete a in-kind form □ Fill out and complete the home visit guidance form #25 include resources that support parent interest /need □ Inform the parent of any upcoming events (family night or socializations, fatherhood) □ Input new immunizations, dental/professional oral exams, well child exams and lead into ChildPlus and upload into ChildPlus Health attachments as they come in. □ Review any open health referrals or failed exams. Ask the family the status and see if they need any additional help. Document conversation into ChildPlus. □ Follow Up with the family on any actional plans the family may have such as past due immunization, etc. Document in ChildPlus the conversation that was had in actions. □ Run ChildPlus report 3016(EHS Health Requirements). Review each child and see if any dentals/professional oral exams, well child checks, leads are to expire within the next 30 days. Please inform the family and document into ChildPlus if the family has an appointment or what the next steps the family will take. □ Run ChildPlus report 3320(Immunization Record). Review each child and see if any immunizations are going to be due. Remind the family during the phone call/visit.
Week 27 Date:	 □ Complete Family Outcomes: Mid-Year □ Monthly Follow-up: Safety □ School Readiness Goal week- select an objective and activity for the parent to work on
week 2/ Date.	School Readiliess Goal week- select all objective and activity for the parent to work on



For Yakima/CV: March 28 - April 1 For Kittitas: April 4 - April 8	 □ Follow up with parent on what they observed their child could do with last weeks activity-Get parent feedback of observation of child's skill level-input observation in TS Gold □ Ask if parent was able to complete a in-kind form □ Fill out and complete the home visit guidance form #26 include resources that support parent interest /need □ Inform the parent of any upcoming events (family night or socializations, fatherhood) □ Input new immunizations, dental/professional oral exams, well child exams and lead into ChildPlus and upload into ChildPlus Health attachments as they come in. □ Review any open health referrals or failed exams. Ask the family the status and see if they need any additional help. Document conversation into ChildPlus. □ Follow Up with the family on any actional plans the family may have such as past due immunization, etc. Document in ChildPlus the conversation that was had in actions. □ Run ChildPlus report 3016(EHS Health Requirements). Review each child and see if any dentals/professional oral exams, well child checks, leads are to expire within the next 30 days. Please inform the family and document into ChildPlus if the family has an appointment or what the next steps the family will take. □ Run ChildPlus report 3320(Immunization Record). Review each child and see if any immunizations are going to be due. Remind the family during the phone call/visit. □ Monthly Follow-up: Health
Spring Break Date: April 4 - April 8	Spring Break for Castlevale & Yakima ONLY
Week 28 Date: April 11 - April 15	 □ Follow up with parent on what they observed their child could do with the activity and the objective they selected, ask the parent if they want to continue with the same home goal or if they want to change it- document response □ Home goal week- select an objective and activity for the parent to work on □ Follow up with parent on what they observed their child could do with last weeks activity-Get parent feedback of observation of child's skill level-input observation in TS Gold □ Ask if parent was able to complete a in-kind form □ Fill out and complete the home visit guidance form #27 include resources that support parent interest/need □ Inform the parent of any upcoming events (family night or socializations, fatherhood) □ Input new immunizations, dental/professional oral exams, well child exams and lead into ChildPlus and upload into ChildPlus Health attachments as they come in. □ Review any open health referrals or failed exams. Ask the family the status and see if they need any additional help. Document conversation into ChildPlus. □ Follow Up with the family on any actional plans the family may have such as past due immunization, etc. Document in ChildPlus the conversation that was had in actions.



	 □ Run ChildPlus report 3016(EHS Health Requirements). Review each child and see if any dentals/professional oral exams, well child checks, leads are to expire within the next 30 days. Please inform the family and document into ChildPlus if the family has an appointment or what the next steps the family will take. □ Run ChildPlus report 3320(Immunization Record).Review each child and see if any immunizations are going to be due. Remind the family during the phone call/visit. □ Follow-up on Family Goal □ Update Family Services PIR Section as needed
Week 29 Date: April 18 - April 22	 School Readiness Goal week- select an objective and activity for the parent to work on Follow up with parent on what they observed their child could do with last weeks activity-Get parent feedback of observation of child's skill level-input observation in TS Gold Ask if parent was able to complete a in-kind form Fill out and complete the home visit guidance form #28include resources that support parent interest /need Inform the parent of any upcoming events (family night or socializations, fatherhood) Input new immunizations, dental/professional oral exams, well child exams and lead into ChildPlus and upload into ChildPlus Health attachments as they come in. Review any open health referrals or failed exams. Ask the family the status and see if they need any additional help. Document conversation into ChildPlus. Follow Up with the family on any actional plans the family may have such as past due immunization, etc. Document in ChildPlus the conversation that was had in actions. Run ChildPlus report 3016(EHS Health Requirements). Review each child and see if any dentals/professional oral exams, well child checks, leads are to expire within the next 30 days. Please inform the family and document into ChildPlus if the family has an appointment or what the next steps the family will take. Run ChildPlus report 3320(Immunization Record). Review each child and see if any immunizations are going to be due. Remind the family during the phone call/visit. Monthly Follow-up: Nutrition / CACFP Infant Meal Form
Week 30 Date: April 25 - April 29	 □ Follow up with parent on what they observed their child could do with the activity and the objective they selected, ask the parent if they want to continue with the same home goal or if they want to change it- document response □ Home goal week- select an objective and activity for the parent to work on □ Follow up with parent on what they observed their child could do with last weeks activity-Get parent feedback of observation of child's skill level-input observation in TS Gold □ Ask if parent was able to complete a in-kind form □ Fill out and complete the home visit guidance form #29 include resources that support parent interest /need □ Inform the parent of any upcoming events (family night or socializations, fatherhood)



	 Input new immunizations, dental/professional oral exams, well child exams and lead into ChildPlus and upload into ChildPlus Health attachments as they come in. Review any open health referrals or failed exams. Ask the family the status and see if they need any additional help. Document conversation into ChildPlus. Follow Up with the family on any actional plans the family may have such as past due immunization, etc. Document in ChildPlus the conversation that was had in actions. Run ChildPlus report 3016(EHS Health Requirements). Review each child and see if any dentals/professional oral exams, well child checks, leads are to expire within the next 30 days. Please inform the family and document into ChildPlus if the family has an appointment or what the next steps the family will take. Run ChildPlus report 3320(Immunization Record). Review each child and see if any immunizations are going to be due. Remind the family during the phone call/visit. Monthly Follow-up: Safety
Week 31 Date: May 2 - May 6	 School Readiness Goal week- select an objective and activity for the parent to work on Follow up with parent on what they observed their child could do with last weeks activity-Get parent feedback of observation of child's skill level-input observation in TS Gold Ask if parent was able to complete a in-kind form Fill out and complete the home visit guidance form #30 include resources that support parent interest /need Inform the parent of any upcoming events (family night or socializations, fatherhood) Input new immunizations, dental/professional oral exams, well child exams and lead into ChildPlus and upload into ChildPlus Health attachments as they come in. Review any open health referrals or failed exams. Ask the family the status and see if they need any additional help. Document conversation into ChildPlus. Follow Up with the family on any actional plans the family may have such as past due immunization, etc. Document in ChildPlus the conversation that was had in actions. Run ChildPlus report 3016(EHS Health Requirements). Review each child and see if any dentals/professional oral exams, well child checks, leads are to expire within the next 30 days. Please inform the family and document into ChildPlus if the family has an appointment or what the next steps the family will take. Run ChildPlus report 3320(Immunization Record).Review each child and see if any immunizations are going to be due. Remind the family during the phone call/visit. Monthly Follow-up: Health
Week 32 Date: May 9 - May 13	 □ Follow up with parent on what they observed their child could do with the activity and the objective they selected, ask the parent if they want to continue with the same home goal or if they want to change it- document response □ Home goal week- select an objective and activity for the parent to work on



	□ Follow up with parent on what they observed their child could do with last weeks activity-Get parent feedback of observation of child's skill level-input observation in TS Gold □ Ask if parent was able to complete a in-kind form □ Fill out and complete the home visit guidance form #31 include resources that support parent interest /need □ Inform the parent of any upcoming events (family night or socializations, fatherhood) □ Input new immunizations, dental/professional oral exams, well child exams and lead into ChildPlus and upload into ChildPlus Health attachments as they come in. □ Review any open health referrals or failed exams. Ask the family the status and see if they need any additional help. Document conversation into ChildPlus. □ Follow Up with the family on any actional plans the family may have such as past due immunization, etc. Document in ChildPlus the conversation that was had in actions. □ Run ChildPlus report 3016(EHS Health Requirements). Review each child and see if any dentals/professional oral exams, well child checks, leads are to expire within the next 30 days. Please inform the family and document into ChildPlus if the family has an appointment or what the next steps the family will take. □ Run ChildPlus report 3320(Immunization Record).Review each child and see if any immunizations are going to be due. Remind the family during the phone call/visit. □ Follow-up on Family Goal □ Update Family Services PIR Section as needed
Week 33 Date: May 16 - May 20	 School Readiness Goal week- select an objective and activity for the parent to work on Follow up with parent on what they observed their child could do with last weeks activity-Get parent feedback of observation of child's skill level-input observation in TS Gold Ask if parent was able to complete a in-kind form Fill out and complete the home visit guidance form #32 include resources that support parent interest /need Inform the parent of any upcoming events (family night or socializations, fatherhood) Input new immunizations, dental/professional oral exams, well child exams and lead into ChildPlus and upload into ChildPlus Health attachments as they come in. Review any open health referrals or failed exams. Ask the family the status and see if they need any additional help. Document conversation into ChildPlus. Follow Up with the family on any actional plans the family may have such as past due immunization, etc. Document in ChildPlus the conversation that was had in actions. Run ChildPlus report 3016(EHS Health Requirements). Review each child and see if any dentals/professional oral exams, well child checks, leads are to expire within the next 30 days. Please inform the family and document into ChildPlus if the family has an appointment or what the next steps the family will take. Run ChildPlus report 3320(Immunization Record). Review each child and see if any immunizations are going to be due. Remind the family during the phone call/visit.



	☐ Monthly Follow-up: Nutrition / CACFP Infant Meal Form
Week 34 Date: May 23 - May 27	 □ Follow up with parent on what they observed their child could do with the activity and the objective they selected, ask the parent if they want to continue with the same home goal or if they want to change it- document response □ Home goal week- select an objective and activity for the parent to work on □ Follow up with parent on what they observed their child could do with last weeks activity-Get parent feedback of observation of child's skill level-input observation in TS Gold □ Ask if parent was able to complete a in-kind form □ Fill out and complete the home visit guidance form #33 include resources that support parent interest/need □ Inform the parent of any upcoming events (family night or socializations, fatherhood) □ Input new immunizations, dental/professional oral exams, well child exams and lead into ChildPlus and upload into ChildPlus Health attachments as they come in. □ Review any open health referrals or failed exams. Ask the family the status and see if they need any additional help. Document conversation into ChildPlus. □ Follow Up with the family on any actional plans the family may have such as past due immunization, etc. Document in ChildPlus the conversation that was had in actions. □ Run ChildPlus report 3016(EHS Health Requirements). Review each child and see if any dentals/professional oral exams, well child checks, leads are to expire within the next 30 days. Please inform the family and document into ChildPlus if the family has an appointment or what the next steps the family will take. □ Run ChildPlus report 3320(Immunization Record). Review each child and see if any immunizations are going to be due. Remind the family during the phone call/visit. □ Monthly Follow-up: Safety
Week 35 Date: May 31 - June 3	 School Readiness Goal week- select an objective and activity for the parent to work on Follow up with parent on what they observed their child could do with last weeks activity-Get parent feedback of observation of child's skill level-input observation in TS Gold Ask if parent was able to complete a in-kind form Fill out and complete the home visit guidance form #34 include resources that support parent interest /need Inform the parent of any upcoming events (family night or socializations, fatherhood) Input new immunizations, dental/professional oral exams, well child exams and lead into ChildPlus and upload into ChildPlus Health attachments as they come in. Review any open health referrals or failed exams. Ask the family the status and see if they need any additional help. Document conversation into ChildPlus.



	 □ Follow Up with the family on any actional plans the family may have such as past due immunization, etc. Document in ChildPlus the conversation that was had in actions. □ Run ChildPlus report 3016(EHS Health Requirements). Review each child and see if any dentals/professional oral exams, well child checks, leads are to expire within the next 30 days. Please inform the family and document into ChildPlus if the family has an appointment or what the next steps the family will take. □ Run ChildPlus report 3320(Immunization Record).Review each child and see if any immunizations are going to be due. Remind the family during the phone call/visit. □ Monthly Follow-up: Health
Week 36 Date: June 6 - June 10	 Follow up with parent on what they observed their child could do with the activity and the objective they selected, ask the parent if they want to continue with the same home goal or if they want to change it- document response Home goal week- select an objective and activity for the parent to work on Follow up with parent on what they observed their child could do with last weeks activity-Get parent feedback of observation of child's skill level-input observation in TS Gold Ask if parent was able to complete a in-kind form Fill out and complete the home visit guidance #35 form include resources that support parent interest /need Inform the parent of any upcoming events (family night or socializations, fatherhood) Input new immunizations, dental/professional oral exams, well child exams and lead into ChildPlus and upload into ChildPlus Health attachments as they come in. Review any open health referrals or failed exams. Ask the family the status and see if they need any additional help. Document conversation into ChildPlus. Follow Up with the family on any actional plans the family may have such as past due immunization, etc. Document in ChildPlus the conversation that was had in actions. Run ChildPlus report 3016(EHS Health Requirements). Review each child and see if any dentals/professional oral exams, well child checks, leads are to expire within the next 30 days. Please inform the family and document into ChildPlus if the family has an appointment or what the next steps the family will take. Run ChildPlus report 3320(Immunization Record). Review each child and see if any immunizations are going to be due. Remind the family during the phone call/visit. Follow-up on Family Goal Update Family Services PIR Section as needed
Week 37 Date: June 13 - June 17	 School Readiness Goal week- select an objective and activity for the parent to work on Follow up with parent on what they observed their child could do with last weeks activity-Get parent feedback of observation of child's skill level-input observation in TS Gold Ask if parent was able to complete a in-kind form Introduce and share the TS Gold Spring Checkpoint Report Card



	 □ Fill out and complete the home visit guidance form #36 include resources that support parent interest /need □ Inform the parent of any upcoming events (family night or socializations, fatherhood) □ Input new immunizations, dental/professional oral exams, well child exams and lead into ChildPlus and upload into ChildPlus Health attachments as they come in. □ Review any open health referrals or failed exams. Ask the family the status and see if they need any additional help. Document conversation into ChildPlus. □ Follow Up with the family on any actional plans the family may have such as past due immunization, etc. Document in ChildPlus the conversation that was had in actions. □ Run ChildPlus report 3016(EHS Health Requirements). Review each child and see if any dentals/professional oral exams, well child checks, leads are to expire within the next 30 days. Please inform the family and document into ChildPlus if the family has an appointment or what the next steps the family will take. □ Run ChildPlus report 3320(Immunization Record).Review each child and see if any immunizations are going to be due. Remind the family during the phone call/visit. □ Monthly Follow-up: Nutrition / CACFP Infant Meal Form
Week 38 Date: June 20 - June 24	 □ Follow up with parent on what they observed their child could do with the activity and the objective they selected, ask the parent if they want to continue with the same home goal or if they want to change it- document response □ Home goal week- select an objective and activity for the parent to work on □ Follow up with parent on what they observed their child could do with last weeks activity-Get parent feedback of observation of child's skill level-input observation in TS Gold □ Ask if parent was able to complete a in-kind form □ Fill out and complete the home visit guidance form #37 include resources that support parent interest /need □ Inform parent of any upcoming events (family night or socializations, fatherhood) □ Input new immunizations, dental/professional oral exams, well child exams and lead into ChildPlus and upload into ChildPlus Health attachments as they come in. □ Review any open health referrals or failed exams. Ask the family the status and see if they need any additional help. Document conversation into ChildPlus. □ Follow Up with the family on any actional plans the family may have such as past due immunization, etc. Document in ChildPlus the conversation that was had in actions. □ Run ChildPlus report 3016(EHS Health Requirements). Review each child and see if any dentals/professional oral exams, well child checks, leads are to expire within the next 30 days. Please inform the family and document into ChildPlus if the family has an appointment or what the next steps the family will take. □ Run ChildPlus report 3320(Immunization Record). Review each child and see if any immunizations are going to be due. Remind the family during the phone call/visit. □ Monthly Follow-up: Safety



Week 39 Date: June 27 - July 1	 School Readiness Goal week- select an objective and activity for the parent to work on Follow up with parent on what they observed their child could do with last weeks activity-Get parent feedback of observation of child's skill level-input observation in TS Gold Ask if parent was able to complete a in-kind form Fill out and complete the home visit guidance form #38 include resources that support parent interest /need Inform the parent of any upcoming events (family night or socializations, fatherhood) Input new immunizations, dental/professional oral exams, well child exams and lead into ChildPlus and upload into ChildPlus Health attachments as they come in. Review any open health referrals or failed exams. Ask the family the status and see if they need any additional help. Document conversation into ChildPlus. Follow Up with the family on any actional plans the family may have such as past due immunization, etc. Document in ChildPlus the conversation that was had in actions. Run ChildPlus report 3016(EHS Health Requirements). Review each child and see if any dentals/professional oral exams, well child checks, leads are to expire within the next 30 days. Please inform the family and document into ChildPlus if the family has an appointment or what the next steps the family will take. Run ChildPlus report 3320(Immunization Record). Review each child and see if any immunizations are going to be due. Remind the family during the phone call/visit. Monthly Follow-up: Health
Week 40 Date: July 5 - July 8	 Follow up with parent on what they observed their child could do with the activity and the objective they selected, ask the parent if they want to continue with the same home goal or if they want to change it- document response Home goal week- select an objective and activity for the parent to work on Follow up with parent on what they observed their child could do with last weeks activity-Get parent feedback of observation of child's skill level-input observation in TS Gold Ask if parent was able to complete a in-kind form Fill out and complete the home visit guidance form #39 include resources that support parent interest /need Inform the parent of any upcoming events (family night or socializations, fatherhood) Input new immunizations, dental/professional oral exams, well child exams and lead into ChildPlus and upload into ChildPlus Health attachments as they come in. Review any open health referrals or failed exams. Ask the family the status and see if they need any additional help. Document conversation into ChildPlus. Follow Up with the family on any actional plans the family may have such as past due immunization, etc. Document in ChildPlus the conversation that was had in actions. Run ChildPlus report 3016(EHS Health Requirements). Review each child and see if any dentals/professional oral exams, well child checks, leads are to expire within the next 30



	 days. Please inform the family and document into ChildPlus if the family has an appointment or what the next steps the family will take. □ Run ChildPlus report 3320(Immunization Record). Review each child and see if any immunizations are going to be due. Remind the family during the phone call/visit. □ Follow-up on Family Goal □ Update Family Services PIR Section as needed
Week 41 Date: July 11 - July 15	 School Readiness Goal week- select an objective and activity for the parent to work on Follow up with parent on what they observed their child could do with last weeks activity-Get parent feedback of observation of child's skill level-input observation in TS Gold Ask if parent was able to complete a in-kind form Fill out and complete the home visit guidance form #40 include resources that support parent interest /need Inform the parent of any upcoming events (family night or socializations, fatherhood) Input new immunizations, dental/professional oral exams, well child exams and lead into ChildPlus and upload into ChildPlus Health attachments as they come in. Review any open health referrals or failed exams. Ask the family the status and see if they need any additional help. Document conversation into ChildPlus. Follow Up with the family on any actional plans the family may have such as past due immunization, etc. Document in ChildPlus the conversation that was had in actions. Run ChildPlus report 3016(EHS Health Requirements). Review each child and see if any dentals/professional oral exams, well child checks, leads are to expire within the next 30 days. Please inform the family and document into ChildPlus if the family has an appointment or what the next steps the family will take. Run ChildPlus report 3320(Immunization Record). Review each child and see if any immunizations are going to be due. Remind the family during the phone call/visit. Monthly Follow-up: Nutrition / CACFP Infant Meal Form
Week 42 Date: July 18 - July 22	 Follow up with parent on what they observed their child could do with the activity and the objective they selected, ask the parent if they want to continue with the same home goal or if they want to change it- document response Home goal week- select an objective and activity for the parent to work on Follow up with parent on what they observed their child could do with last weeks activity-Get parent feedback of observation of child's skill level-input observation in TS Gold Ask if parent was able to complete a in-kind form Fill out and complete the home visit guidance form #41 include resources that support parent interest/need Inform the parent of any upcoming events (family night or socializations, fatherhood) Input new immunizations, dental/professional oral exams, well child exams and lead into ChildPlus and upload into ChildPlus Health attachments as they come in.



	 □ Review any open health referrals or failed exams. Ask the family the status and see if they need any additional help. Document conversation into ChildPlus. □ Follow Up with the family on any actional plans the family may have such as past due immunization, etc. Document in ChildPlus the conversation that was had in actions. □ Run ChildPlus report 3016(EHS Health Requirements). Review each child and see if any dentals/professional oral exams, well child checks, leads are to expire within the next 30 days. Please inform the family and document into ChildPlus if the family has an appointment or what the next steps the family will take. □ Run ChildPlus report 3320(Immunization Record). Review each child and see if any immunizations are going to be due. Remind the family during the phone call/visit. □ Monthly Follow-up: Safety
Week 43 Date: July 25 - July 29	 School Readiness Goal week- select an objective and activity for the parent to work on Follow up with parent on what they observed their child could do with last weeks activity-Get parent feedback of observation of child's skill level-input observation in TS Gold Ask if parent was able to complete a in-kind form Fill out and complete the home visit guidance form #42 include resources that support parent interest /need Inform the parent of any upcoming events (family night or socializations, fatherhood) Input new immunizations, dental/professional oral exams, well child exams and lead into ChildPlus and upload into ChildPlus Health attachments as they come in. Review any open health referrals or failed exams. Ask the family the status and see if they need any additional help. Document conversation into ChildPlus. Follow Up with the family on any actional plans the family may have such as past due immunization, etc. Document in ChildPlus the conversation that was had in actions. Run ChildPlus report 3016(EHS Health Requirements). Review each child and see if any dentals/professional oral exams, well child checks, leads are to expire within the next 30 days. Please inform the family and document into ChildPlus if the family has an appointment or what the next steps the family will take. Run ChildPlus report 3320(Immunization Record). Review each child and see if any immunizations are going to be due. Remind the family during the phone call/visit. Monthly Follow-up: Health
Week 44 Date: August 1 - August 5	 □ Follow up with parent on what they observed their child could do with the activity and the objective they selected, ask the parent if they want to continue with the same home goal or if they want to change it- document response □ Home goal week- select an objective and activity for the parent to work on □ Follow up with parent on what they observed their child could do with last weeks activity-Get parent feedback of observation of child's skill level-input observation in TS Gold □ Ask if parent was able to complete a in-kind form



	 Fill out and complete the home visit guidance form #43 include resources that support parent interest /need Inform the parent of any upcoming events (family night or socializations, fatherhood) Input new immunizations, dental/professional oral exams, well child exams and lead into ChildPlus and upload into ChildPlus Health attachments as they come in. Review any open health referrals or failed exams. Ask the family the status and see if they need any additional help. Document conversation into ChildPlus. Follow Up with the family on any actional plans the family may have such as past due immunization, etc. Document in ChildPlus the conversation that was had in actions. Run ChildPlus report 3016(EHS Health Requirements). Review each child and see if any dentals/professional oral exams, well child checks, leads are to expire within the next 30 days. Please inform the family and document into ChildPlus if the family has an appointment or what the next steps the family will take. Run ChildPlus report 3320(Immunization Record).Review each child and see if any immunizations are going to be due. Remind the family during the phone call/visit. Complete Family Outcomes: End of Year Finalize Family Goal Status (Complete or Incomplete by end of school year) Finalize Family Services PIR Section (all of end of year items).
Week 45 Date:	School Readiness Goal week- select an objective and activity for the parent to work on
August 8 - August 12	Follow up with parent on what they observed their child could do with last weeks activity-Get parent feedback of observation of child's skill level-input observation in TS
August 12	Gold
	☐ Ask if parent was able to complete a in-kind form
	☐ Fill out and complete the home visit guidance form #44 include resources that support parent interest /need
	☐ Inform the parent of any upcoming events (family night or socializations, fatherhood)
	Share IMIL Family Letter of activity that is planned for socialization.
	☐ Input new immunizations, dental/professional oral exams, well child exams and lead into
	ChildPlus and upload into ChildPlus Health attachments as they come in. Review any open health referrals or failed exams. Ask the family the status and see if they
	Review any open health referrals or failed exams. Ask the family the status and see if they need any additional help. Document conversation into ChildPlus.
	Follow Up with the family on any actional plans the family may have such as past due
	immunization, etc. Document in ChildPlus the conversation that was had in actions.
	☐ Run ChildPlus report 3016 (EHS Health Requirements). Review each child and see if any
	dentals/professional oral exams, well child checks, leads are to expire within the next 30
	days. Please inform the family and document into ChildPlus if the family has an
	appointment or what the next steps the family will take.
	☐ Run ChildPlus report 3320 (Immunization Record). Review each child and see if any
	immunizations are going to be due. Remind the family during the phone call/visit.
	☐ Monthly Follow-up: Nutrition / CACFP Infant Meal Form



Week 46 Date: August 15 - August 19 *Last Week	 □ Print and explain the Individual Child Report with family (copy in file) □ Print all observations for child to share with family (copy in file)
Make-Up Week: August 22 - August 26	 □ Make up for any missed visit □ Catch up on data entry, documentation, files, etc. □ First week of pre-service